



## Unfinished Business Listing Council Motions/Staff Direction As of August 31, 2020

● Draft
● On Track
● Behind
● Overdue
● Complete

Motion/Item	Details/Minutes Text	Due Date	Current Completion
<b>Meeting 2019-01-28</b>			
<a href="#">Council Meeting Link</a>			
Motion - Social Planning and/or Community Development Advisory Committee.  <b>Department/Division Responsible:</b>  <b>Legislative Services/ Planning &amp; Development</b>	<u><a href="#">Minutes:</a></u>  <b>FURTHER THAT Council direct the Municipal Clerk to research the framework and terms of reference of a social planning and/or community development advisory committee with input from the Town's Planning Division to determine how affordable housing and other community health priorities fits within a municipality's strategic plan. The research will be due back to Council no later than June 2019.</b>	09/14/2020	50%
<b>Meeting 2019-05-13</b>			
<a href="#">Council Meeting Link</a>			
Motion – Traditional land acknowledgement statement to be read at the beginning of all Municipal Council Meetings.  <b>Department/Division Responsible:</b>  <b>Legislative Services</b>	<u><a href="#">Minutes:</a></u>  <b>THAT Council adopt a traditional land acknowledgement statement to be read at the beginning of its meetings; and</b>  <b>FURTHER THAT Council direct Staff to consult with Alderville First Nations to draft a traditional land acknowledgement statement that reflects the traditional territory of the Anishnabek, Huron-Wendat, Haudenosaunee (Iroquois), Ojibway/Chippewa peoples, as well as this territory that is covered by the Williams Treaty.</b>	09/14/2020	50%



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<b>Meeting 2019-09-23</b>			
<a href="#">Council Meeting Link</a>			
Motion - Long Service Recognition Policy  <b>Department/Division Responsible:</b>  <b>Human Resources</b>	<a href="#">Minutes:</a>  <b>THAT Council refer Policy #HR-AP-A18 – Long Service Recognition Policy to General Government Services for revisions and to be brought back to Council at a later date.</b>	N/A	80%
<b>Meeting 2019-12-02</b>			
<a href="#">Council Meeting Link</a>			
Motion - Emergency Shelters Downtown Cobourg (County of Northumberland and CPSB).  <b>Department/Division Responsible:</b>  <b>Multiple Departments/Organizations</b>	<a href="#">Minutes:</a>  <b>THAT Council discuss the delegation with Northumberland County; and</b>  <b>FURTHER THAT Council request that the Northumberland Affordable Housing Committee provide input and analysis on the recommendations presented by the delegation; and</b>  <b>FURTHER THAT Council request that the Cobourg Police Service Board provide information on the level of crime and disruption in the immediate area of Transition House; and</b>  <b>FURTHER THAT Council request information of Northumberland County regarding the recent change of operation of Transition House and any alternative options for low barrier housing in the Cobourg area; and</b>  <b>FURTHER THAT Council request that all information is returned to Council by February 18, 2020</b>	05/11/2020	30%



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<b>Meeting 2020-01-27</b>	<a href="#">Council Meeting Link</a>		
Motion - unfinished business item 'Wheels Transit Options for Boarding/Disembarking'. Report and Accessible Transit Service Policy.  <b>Department/Division Responsible:</b>  <b>Legislative Service/ Public Works</b>	<a href="#">Minutes:</a>  <b>FURTHER THAT Council instruct staff to draft an accessible transit service policy, in consultation with the Accessibility Advisory Committee and the proposed Accessibility Coordinator, for presentation to Council by June 1, 2020; and</b>  <b>FURTHER THAT the issues raised by the delegations from Troy Mills and the Golden Plough Lodge Family Council be considered when drafting the policy.</b>	11/16/2020	
<b>Meeting 2020-01-27</b>	<a href="#">Council Meeting Link</a>		
Motion – Staff Report on Innisfil Ridesharing Transit Model  <b>Department/Division Responsible:</b>  <b>Legislative Services</b>	<a href="#">Minutes:</a>  <b>FURTHER THAT Council instruct Staff to investigate the Innisfil ridesharing transit model and provide a report on its viability in Cobourg, to be presented to Council by June 22, 2020.</b>	11/16/2020	



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Motion/Item	Details/Minutes Text	Due Date	Current Completion
<b>Meeting 2020-01-06</b>	<a href="#">Council Meeting Link</a>		
Motion - Private Transportation Regulating By-law  <b>Department/Division Responsible:</b>  <b>Legislative Services</b>	<p><u>Minutes:</u>  <b>THAT Council authorize Staff to incorporate regulations through by-law to regulate 'Transportation Network Companies' that provide an alternative transportation service within the Town of Cobourg in order to be prepared when this industry arrives in the Town of Cobourg; and</b></p> <p><b>FURTHER THAT Council approve the staff recommendations to modernize the Taxicab Regulations that are outlined in the staff report and authorize the preparation of a by-law to be endorsed and presented to Council for adoption at a Regular Council Meeting to incorporate the changes into a new 'Private Transportation Regulating Bylaw'; and</b></p> <p><b>FURTHER THAT Council direct Staff to develop and present detailed options to Council regarding regulations to help support the introduction of Accessible Taxicabs in the Town of Cobourg and direct Staff to invite and engage new and existing businesses to operate Accessible Taxis in the Town of Cobourg;</b></p>	Regular Council Meeting	
<b>Meeting 2020-01-06</b>	<a href="#">Council Meeting Link</a>		
Motion - Joint Animal Control Municipal Services Board (JACMSB) - Notice of Agreement Termination.  <b>Department/Division Responsible:</b> <b>Legislative Services</b>	<p><u>Minutes:</u>  <b>THAT Council direct the Municipal Clerk to provide a report to Council within the two (2) year notice period and prior to the exiting of the agreement to explain and provide an overview on the proposed operational model by the Town's By-law Enforcement Department in order to provide all Animal Control Enforcement internally for the residents of the Town of Cobourg</b></p>	2021-2022	



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<b>Meeting 2020-01-06</b>	<a href="#">Council Meeting Link</a>		
Motion – Report regarding parking meters, violations and fines - on the feasibility of the suggestions provided in the delegation.  <b>Department/Division Responsible:</b>  <b>Legislative Services</b>	<a href="#">Minutes:</a>  <b>Judy Sherwin, Cobourg Resident, regarding parking meters, violations and fines in the Town of Cobourg.</b>  <b>THAT Council refer the delegation to Staff for a report back to Council or the feasibility of the suggestions provided in the delegation.</b>	N/A	
<b>Meeting 2020-04-27</b>	<a href="#">Council Meeting Link</a>		
Motion – Flood Reduction and Mitigation Strategy  <b>Department/Division Responsible:</b>  <b>Chief Administrative Officer/ Treasurer</b>	Minutes:  <b>WHEREAS at the Committee of the Whole Meeting on April 20, 2020, Council considered a Notice of Motion from Councillor Emily Chorley and Councillor Nicole Beatty, regarding a Flood Mitigation and Response Plan for the Town of Cobourg; and</b>  <b>THEREFORE IT BE RESOLVED THAT the Town of Cobourg Council directs staff to draft a Flood Mitigation and Response Plan, in consultation with the Ganaraska Region Conservation Authority (GRCA) and other relevant agencies, for Council’s consideration as soon as possible and no later than September 14, 2020.</b>	01/30/2021	



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Motion/Item	Details/Minutes Text	Due Date	Current Completion
<b>Meeting 2020-02-24</b>	Council Meeting Link		
Motion – MOU between the Cobourg Public Library and the Town of Cobourg  <b>Department/Division Responsible:</b>  <b>Chief Administrative Officer/ Treasurer</b>	Minutes: <b>THAT Council instruct Staff to draft a Memorandum of Understanding (MOU) to clearly define the roles and responsibilities, and relationship between the Town of Cobourg and the Cobourg Public Library Board; and</b>  <b>FURTHER THAT the Council Coordinator of Arts, Culture and Tourism, Deputy Mayor Séguin, Interim CAO, Municipal Clerk and the CEO and Chair of the Cobourg Public Library Board be present during discussions between the Town of Cobourg and the Cobourg Public Library Board when drafting the terms of the MOU; and</b>  <b>FURTHER THAT the MOU be finalized by June 1, 2020, and brought to the Cobourg Public Library Board for approval prior to the MOU being presented to Council for final approval.</b>	09/14/2020	
<b>Meeting 2020-06-29</b>	<a href="#">Council Meeting Link</a>		
Motion - Diversity, Equity and Inclusion Policy for the Town of Cobourg  <b>Department/Division Responsible:</b>  <b>Legislative Services</b>	Minutes:  <b>WHEREAS at the Committee of the Whole Meeting on June 22, 2020 Council considered a Notice of Motion from Councillor Emily Chorley and Councillor Adam Bureau, regarding an Equity and Inclusion Policy for the Town of Cobourg; and</b>  <b>WHEREAS the Black Lives Matter movement has highlighted the need for a reaffirmed commitment to confronting racism and removing systemic barriers to equality; and</b>	09/14/2020  12/07/2020	



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	<p><b>WHEREAS</b> fostering an inclusive and welcoming community is a key tenant of the Town of Cobourg’s annual ‘Pride Month’; and</p> <p><b>WHEREAS</b> municipal government can play a leading role in helping to achieve gender equality;</p> <p><b>NOW THEREFORE BE IT RESOLVED THAT</b> Council instruct staff to draft an Equity and Inclusion Policy; and</p> <p><b>FURTHER THAT</b> the policy specifically address the inclusion of Black, Indigenous and People of Colour, women, people with disabilities, newcomers to Canada, the Lesbian, Gay, Bisexual, Trans, Queer, Two-Spirit, Intersex, and Asexual peoples, as well as those who identify as pansexual, questioning, non-binary, and other gender and sexual minorities (2SLGBTQIAP+) community and other visible minorities; and</p> <p><b>FURTHER THAT</b> the policy draws upon resources such as ‘Advancing Equity and Inclusion: A Guide for Municipalities’ and FCM’s ‘Diverse Voices Toolkit’; and</p> <p><b>FURTHER THAT</b> the policy includes annual commitments to equity and inclusion training for Town of Cobourg staff, volunteers and Members of Council, engagement of citizens and advisory committees, and communications on progress; and</p> <p><b>FURTHER THAT</b> Council direct staff to form an Ad Hoc Committee or a suitable alternative with a terms of reference or terms of engagement consisting of citizen members from these diverse minority populations in order to provide input on the development of the Equity and Inclusion Policy, due back to Council on August 24, 2020 Meeting; and</p> <p><b>FURTHER THAT</b> the draft policy be presented to Council for consideration by December 7th, 2020.</p>		
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<b>Meeting 2020-07-27</b>	Council Meeting Link		
<p>Motion – Legal opinion on the Town's ability, to regulate on-water activities in the Cobourg Harbour.</p> <p><b>Department/Division Responsible:</b></p> <p><b>Community Services</b></p>	<p>Minutes:</p> <p><b>WHEREAS</b> at the Committee of the Whole Meeting on July 20, 2020 Council considered a memo from the Secretary of the Parks and Recreation Advisory Committee regarding a recommendation surrounding the Aquatic Safety Audit referred to the Committee at the May 11, 2020 Council Meeting - Request for Legal Opinion.</p> <p><b>NOW THEREFORE BE IT RESOLVED THAT</b> a definitive legal opinion from an independent legal counsel with expertise in riparian rights be obtained regarding the municipality's ability, if any, to regulate on-water activities in the harbour; and <b>FURTHER THAT</b> the legal opinion be obtained before any further attempt to regulate on water activities; and <b>FURTHER THAT</b> the 2015 legal opinion on this matter be made available to the public.</p>	N/A	
<b>Meeting 2020-07-27</b>	Council Meeting Link		
<p>Motion – Striking a joint working group to create a consolidated safety procedure and emergency manual – Aquatic Safety Audit.</p> <p><b>Department/Division Responsible:</b></p> <p><b>Community Services</b></p>	<p>Minutes:</p> <p><b>WHEREAS</b> at the Committee of the Whole Meeting on July 20, 2020 Council considered a memo from the Secretary of the Parks and Recreation Advisory Committee regarding a recommendation surrounding the Aquatic Safety Audit referred to the Committee at the May 11, 2020 Council Meeting - Aquatic Safety Audit – Working Group;</p> <p><b>NOW THEREFORE BE IT RESOLVED THAT</b> in order to create a consolidated safety procedure and emergency manual, Council instructs staff to strike a joint working group comprised of two staff members and one representative of each user group, including:</p>	N/A	





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	<ul style="list-style-type: none"> <li>• Survivor Thrivers</li> <li>• Cobourg Yacht Club/Learn to Sail</li> <li>• Cobourg Dragon Boat &amp; Canoe Club</li> <li>• Coast Guard</li> <li>• Green Canoe</li> <li>• Northumberland YMCA</li> <li>• Seasonal marina boaters (Boaters Council)</li> <li>• Anglers/commercial charters</li> <li>• Cobourg Surf and Paddleboard Club AND</li> </ul> <p>FURTHER THAT the working group be tasked with drafting a safety procedure/emergency manual for submission to Council and the Parks and Recreation Advisory Committee ahead of the 2021 boating season.</p>		
<b>Meeting 2020-08-24</b>	Council Meeting Link		
<p>Motion – Downtown Parking and Cobourg Transit Fares Update in the Town of Cobourg.</p> <p><b>Department/Division Responsible:</b></p> <p><b>Public Works Services</b></p>	<p>Minutes:</p> <p><b>THAT Council permit Staff to re-implement the collection of fares for downtown parking and transit when Victoria Hall is open to the public; and</b></p> <p><b>FURTHER THAT Staff ensure that a minimum of two weeks’ notice is provided to the public through all available media outlets; and</b></p> <p><b>FURTHER THAT Council direct Staff to continue with reduced service hours for Transit at a savings of \$5,400/week and direct Staff to bring forward a similar report to the October 5, 2020 Committee of the Whole Meeting for Council consideration.</b></p>	10/05/2020	